



Emplicity Education Online Course Catalog

Training and development is a huge employee demand, but is incredibly difficult to build from the ground up. Emplicity Education helps employers train your workforce, ensure compliance, prioritize safety, and increase employee engagement. Deliver a comprehensive training platform with hundreds of essential training courses, including discrimination, workplace safety, professional development, employee onboarding, and dozens more.

LEARN COURSE CATALOG



Active Shooter

- Active Shooter
- · Active Shooter: Preparation, Warning Signs and Survival

Customer Communications

- · Customer Service Fundamentals: Building Rapport in Customer Relationships
- · Customer Service over the Phone
- · Developing Your Customer Focus

Customer Relationships

- · Creating and Sustaining a Customer-focused Organization
- · Customer Advocacy: Communicating to Build Trusting Customer Relationships
- Customer Service Confrontation and Conflict
- · Customer Service Fundamentals: Building Rapport in Customer Relationships
- · Customer-driven Process Improvement: Identifying Customer Needs
- Essential Skills for Professional Telephone Calls
- Shaping the Direction of Customer Service in Your Organization
- · The Angry Caller: What's Your Plan?

Cybersecurity

- · IT Security for End Users: IT Security Fundamentals
- · Cybersecurity: Practical Steps to Avoid Risk

Disciplinary Action

- A Manager's Guide to Discipline and Documentation
- · Rightful Employment Termination

Diversity

- · A Manager's Guide to Diversity, Inclusion, and Accommodation
- · Bullying and Violence in the Workplace
- Diversity on the Job: The Importance of Diversity and the Changing Workplace
- · Global Diversity
- Maintaining a Cohesive Multigenerational Workforce
- Managing Multigenerational Employees
- · Managing Workforce Generations: Working with a Multigenerational Team

Employment Law

- EEO and Lawful Hiring
- Active HIPAA Privacy Rule for Covered Entities
- HIPAA Security Rule for Business Associates
- · HIPAA Security Rule for Covered Entities
- HIPAA Privacy Rule for Business Associates
- HIPAA for Non-Medical Employers
- HIPAA Privacy Essentials
- Privacy and Information Security
- · Rightful Employment Termination
- Union Awareness

March 2018

- Wage and Hour Awareness for Managers
- Wage and Hour for Employees
- Workplace Management: Employment Laws and Regulations



ម្លាំ emplicity° Edition: 05 0318

Environmental Compliance

- Asbestos
- · Environmental Regulations Overview
- Laboratory Safety
- · Lead Awareness in Construction
- Lead Awareness in General Industry
- Mold Awareness

Ethics

- · Business Ethics
- · Code of Conduct Awareness Higher Education Edition
- Compliance Impact: Business Ethics–Adjusting the Figures
- Ethics at Work: Monitoring and Program Improvement
- Financial Integrity
- · Global Conflicts of Interest
- · Integrity in the Workplace

Harassment

- Bullying and Hazing on Campus
- Bullying and Violence in the Workplace
- Conducting Investigations Based on Unfair Treatment or Harassment Claims
- · Conocimiento sobre el acoso sexual de los empleados
- Preventing Harassment in the Global Workplace Employee Edition
- · Preventing Harassment in the Global Workplace Manager Edition
- · Sexual Harassment Prevention for Employees
- · Title IX for Higher Education
- Workplace Harassment Prevention for Employees version 2.0 (Title VII)
- · Workplace Harassment Prevention for Managers Multi-State Edition, version 2.0 (Title VII)
- Workplace Harassment Prevention for Managers in California (AB1825/2053), Connecticut & Maine

Hazard Communications

- · Comunicación de peligros: el derecho a saber del empleado
- · Crane Signaling and Communications
- Decontamination (HAZWOPER)
- Emergency Response and Spill Control (HAZWOPER)
- Fire and Explosion Hazards (HAZWOPER)
- Globally Harmonized System of Classification and Labeling of Chemicals (GHS)
- Hazard Communication (HAZWOPER)
- · Hazard Communication: An Employee's Right to Know

- Heat and Cold Exposure Management (HAZWOPER)
- · Personal Protective Equipment (HAZWOPER)
- Regulatory Overview (HAZWOPER)
- · Safety Data Sheets
- Site Control (HAZWOPER)
- · Site Safety and Health Plan Procedures
- · (HAZWOPER)
- · Toxicology (HAZWOPER)

Hazardous Waste

- · Biosafety Hazardous Waste Handling and Disposal
- · Hazardous Material Handling and Storage
- Hazardous Waste Generator (RCRA)
- Regulatory Overview (HAZWOPER)
- · Site Control (HAZWOPER)
- Storm Water Pollution Prevention
- Universal Waste Rule Training
- · Waste Minimization and Pollution Prevention for Employees

HR Compliance

- · Campus Security Obligations Under Federal Law
- · FERPA for Higher Education
- Promoting a Substance-free Workplace
- · Rightful Employment Termination
- · Wage and Hour Awareness for Managers
- · Workplace Management: Employment Laws and Regulations

พื่ emplicity°

Leadership

- · A Manager's Guide to Discipline and Documentation
- Achieve Your Objectives through Effective Delegation
- · Being an Effective Team Member
- · Building and Leading Teams
- EEO and Lawful Hiring
- · First Time Manager: Understanding a Manager's Role
- · Leadership Essentials: Motivating Employees
- · Leading Teams: Building Trust and Commitment
- · Leading Teams: Dealing with Conflict
- · Leading Teams: Developing the Team and its Culture
- · Leading Teams: Establishing Goals, Roles, and Guidelines
- Leading Teams: Managing Virtual Teams
- · Leading Teams: Motivating and Optimizing Performance

- · Management of People: Talent Acquisition and Retention
- Retaining Your Talent Pool
- Strategies for Successful Employee Onboarding: Assessing
- Program Success
- Strategies for Successful Employee Onboarding: Getting Started
- Telecommuting Basics: Communication Strategies for the Remote Employee
- · The Benefits and Challenges of Engaging Employees
- · Wage and Hour Awareness for Managers
- · Workforce Planning and Employment: Orientation,
- Onboarding, and Exit Strategies

Leaves of Absence

· FMLA Leave and More: An Overview of Legally Protected Leave

Meetings

- · Dealing with Common Meeting Problems
- Managing Effective Business Meetings
- Preparing for Effective Business Meetings

OSHA & General Safety

- · Accident Investigation and Reporting
- · Aerial Work Platforms
- · Behavior-based Safety for Supervisors
- Benzene Awareness
- · Bloodborne Pathogen Awareness
- · Bloqueo/etiquetado por personas autorizadas
- · Chemical Process Safety
- · Chemical Process Safety Management
- · Cold Stress
- · Compressed Gas Safety
- · Comunicación de peligros: el derecho a saber del empleado
- Confined Spaces
- Consciencia sobre patógenos hemototransmitidos
- Contractor Safety
- · Crane Signaling and Communications
- Electrical Safety
- · Emergency and Disaster Preparedness
- · Escorregões, tropeços e quedas
- · Espacios confinados
- Fall Protection
- · Fire Safety and Prevention
- · Flammable Liquids
- Forklift Safety Awareness
- · Global Safety Principles: Indoor Hoisting and Rigging
- Globally Harmonized System of Classification and Labeling of Chemicals (GHS)
- · Hand and Power Tool Safety
- · Hand and Power Tool Safety Impact: Pneumatic Tools
- Hazard Communication (HAZWOPER)
- · Hazard Communication: An Employee's Right to Know
- · Hazardous Material Handling and Storage
- · Hazardous Materials in the Workplace
- Hazards to Outdoor Workers
- Heat Stress Recognition and Prevention
- Hojas de datos de seguridad

- Hydrogen Sulfide
- · Introduction to Industrial Hygiene
- · Introduction to OSHA
- · Job Hazard Analysis
- Laboratory Safety
- Ladder Safety
- · Lead Awareness in General Industry
- Lockout/Tagout
- Lockout/Tagout for Authorized Persons
- Machine Guarding
- Mold Awareness
- NFPA 1600 Disaster/Emergency Management
- NFPA 70E Electrical Safety in the Workplace 2015 Edition
- Office Safety
- · Orientación para la seguridad en el lugar de trabajo
- OSHA 300 Recordkeeping
- PPE: Personal Protective Equipment
- · Preparación para emergencias y desastres
- Protección contra caídas
- · Regulatory Information
- Rigging Equipment and Inspection
- Safety at Work: A Systematic Approach
- Safety Data Sheets
- Scaffolding and Ladder Safety
- Scissor Lifts
- · Slips, Trips, and Falls
- · Spill Prevention and Control
- Spill Prevention, Control, and Countermeasure Plan
- Storm Water Pollution Prevention
- · Trenching and Excavation Safety
- Warehouse Safety
- Welding, Cutting, and Brazing
- Workplace Inspections
- Workplace Safety Orientation



Edition: 05 0318

March 2018

People Operations

- · Compensation and Benefits: Managing Policies, Programs, and Activities
- Managing Special Leaves of Absence Situations

Performance Management

- · Human Resource Development: Performance Appraisal and Talent Management
- · Monitoring and Improving Performance
- · Performance Appraisal Essentials: 360-degree Appraisals
- · Performance Appraisal Essentials: Conducting Traditional Appraisals
- · Performance Appraisal Essentials: Planning for Appraisals
- · Planning for Performance
- · Strategies for Successful Employee Onboarding: An Introduction
- Workforce Planning and Employment: Orientation, Onboarding, and Exit Strategies

Personal Protective Equipment

- · EPP: equipo de protección personal
- Hearing Conservation
- Personal Protective Equipment (HAZWOPER)
- PPE: Eye and Face Protection
- · PPE: Foot and Leg Protection
- · PPE: Hand Protection
- PPE: Head Protection
- PPE: Personal Protective Equipment
- Respiratory Protection
- Respiratory Protection Impact: Donning and Doffing

Personal Safety

- · Back Safety and Injury Prevention
- Benzene Awareness
- · Bloodborne Pathogen Awareness
- Cold Stress
- Consciencia sobre patógenos hemototransmitidos
- · Electrical Safety
- Fall Protection
- · Fire Safety and Prevention
- · First Aid: Basic
- · First Aid: Medical Emergencies
- · Flammable Liquids
- · Hazards to Outdoor Workers

- · Heat Stress Recognition and Prevention
- Industrial Ergonomics
- Laboratory Safety
- Ladder Safety
- · Office Ergonomics
- · Portable Fire Extinguishers
- Preventing Identity Theft
- · Protección contra caídas
- Protección de la espalda y prevención de lesiones
- · Workplace Security Awareness

Transportation

- Accident Procedures Involving Large Vehicles
- Collision Avoidance
- · Conducción defensiva
- Defensive Driving
- · Defensive Driving Fundamentals
- · Defensive Driving: Truck Safety
- Distracted Driving
- · DOT 1: Hazardous Materials Table
- DOT 1: Introduction, Classification, and the Hazardous Materials Table
- · DOT 2: Packaging, Labeling, Marking, and Placarding
- DOT 3: Shipping Papers
- DOT 4: Loading and Storage
- DOT: Air Brakes
- · DOT: Drug and Alcohol Awareness
- DOT: Hours of Service
- DOT: Inspections

March 2018

- DOT: Security for Shipment of Hazardous Materials
- Emergency Situations While Driving

- Ergonomics and Injury Prevention for Commercial Vehicle Operators
- Flagging Safety
- Flatbed Cargo Securement
- · Forklift Operation 1: Safety Inspection and Maintenance
- · Forklift Operation 2: Stability and Capacity
- · Forklift Operation 3: Load Handling
- · Forklift Operation 4: Traveling and Maneuvering
- Forklift Safety Awareness
- Hazardous Materials: Infectious Materials Transportation by Ground
- Hazardous Weather Driving for Commercial Vehicle Operators
- · IATA 1: Hazard Class Identification/Classification
- · IATA 2: Marking and Labeling
- · IATA 3: Packaging
- IATA 4: Documentation
- IATA 5: Limitations and Shipment Review
- IMDG 1: Introduction, General Provisions, and Classifications

emplicity*

Edition: 05 0318

- IMDG 2: Dangerous Goods List, Special Provisions and Exceptions
- IMDG 3: Packaging, Marking, Labeling, Placarding, and Documentation
- · IMDG 4: Loading, Unloading, and Offering Dangerous Goods
- · Loading Dock Safety

- Packaging Small Quantities
- · Principios fundamentales sobre conducción defensiva
- · Safe Vehicle Backing
- Trailer Coupling and Uncoupling
- Urban Driving
- US Export Controls

Wellness

- · Optimizing Your Work/Life Balance: Maintaining Your Life Balance
- · Optimizing Your Work/Life Balance: Taking Control of Your Stress
- · Pandemic Flu Awareness

Workplace Skills

- · Are You Listening to Your Customers?
- Basic Presentation Skills: Creating a Presentation
- · Basic Presentation Skills: Delivering a Presentation
- · Basic Presentation Skills: Planning a Presentation
- Business Writing: Editing and Proofreading
- · Business Writing: How to Write Clearly and Concisely
- · Business Writing: Know Your Readers and Your Purpose
- · Communicating Across Cultures
- Communication Methods that Make Sense and Make Your Point
- · Creating a Compelling Job Description
- Creating a Positive Attitude
- · Emergency Response in the Workplace
- Essentials of Interviewing and Hiring: Conducting an Effective Interview
- Getting Results without Direct Authority: Persuasive Communication
- Handling Difficult Conversations Effectively
- Interpersonal Communication: Being Approachable
- · Interpersonal Communication: Communicating Assertively
- Interpersonal Communication: Communicating with Confidence
- · Interpersonal Communication: Listening Essentials
- · Interpersonal Communication: Targeting Your Message
- · Interviewing: Doing it Right
- Listening Essentials: Improving Your Listening Skills
- · Listening Essentials: The Basics of Listening
- · Listening to Improve Conversation
- Management Essentials: Confronting Difficult Employee Behavior
- · Management of People: Total Rewards
- Solving Problems: Framing the Problem
- Techniques for Communicating Effectively with Senior Executives
- Telecommuting Basics: Communication Strategies for the Remote Employee
- · The Internet, Social Media, and Electronic Communication
- · The Voice of Leadership: Effective Leadership
- · Communication Strategies
- · Time Management: Analyzing Your Use of Time
- · Time Management: Avoiding Time Stealers
- · Time Management: Planning and Prioritizing Your Time
- · Training and Development
- Using E-mail and Instant Messaging Effectively
- · Waste Minimization and Pollution Prevention for Employees
- Working with Difficult People: Dealing with Micromanagers
- Working with Difficult People: How to Work with Aggressive People

- Working with Difficult People: How to Work with Manipulative People
- Working with Difficult People: How to Work with Negative People
- Working with Difficult People: How to Work with Procrastinators
- Working with Difficult People: How to Work with Self-serving People
- · Working with Difficult People: Identifying Difficult People
- Workplace Conflict: Recognizing and Responding to Conflict
- Workplace Conflict: Strategies for Resolving Conflicts



SPANISH COURSE NAME

Driving

- · Defensive Driving
- · Defensive Driving Fundamentals
- · Hazard Communication: An Employee's Right to Know

· Conduccion defensiva

- · Principios fundamentales sobre conduccion defensiva
- · Comunicacion de peligros: el derecho a saber del empleado

Harassment

- Preventing Harassment in the Global Workplace–Employee Edition
- Workplace Harassment Prevention for Managers in California (AB1825/2053), Connecticut & Maine
- Conocimiento sobre el acoso sexual de los empleados
- Prevención del acoso en el lugar de trabajo para gerentes en California (AB1825 / 2053), Connecticut y Maine

OSHA 10-hour General Industry

- · Confined Spaces
- · Hazard Communication: An Employee's Right to Know
- · Safety Data Sheets
- · Slips, Trips and Falls

- Espacios confinados
- · Comunicación de peligros: el derecho a saber del empleado
- · Hojas de datos de seguridad
- · Escorregoues, tropecos e quedas

Personal Protective Equipment

· PPE: Personal Protective Equipment

Personal Safety

- · Back Safety and Injury Prevention
- · Bloodborne Pathogen Awareness

· EPP: equipo de proteccion personal

Workplace Safety

- · Emergency and Disaster Preparedness
- Fall Protection
- · Lockout/Tagout for Authorized Persons
- Workplace Safety Orientation
- · Preparación para emergencias y desastres
- · Protección contra cai-das
- · Bloqueo/etiquetado por personas autorizadas
- · Orientacion para la seguridad en el lugar de trabajo

- · Protección de la espalda y prevención de lesiones
- · Consciencia sobre patogenos hemototransmitido

March 2018 Edition: 05.0318